

SC-26-0060 Notice of Examination - May 21, 2026



From Lanctot, Tina (MAG) <Tina.Lanctot@ontario.ca>
To leonard@litigatex.com <leonard@litigatex.com>
Date 2026-03-17 13:30

20260317092218463.pdf (~2.5 MB)

Good morning,

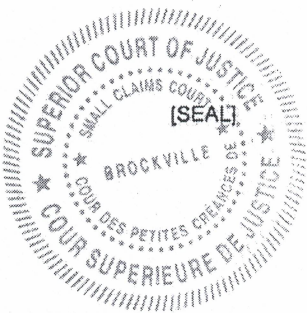
Please see attached documents to be served personally on the Defendant at least 30 days prior to the scheduled date.

Once you serve the Defendant please file the Affidavit of Service with the Court.

This hearing is in person. If you wish to attend by Zoom please complete Form 1B titled "Request to Change Attendance Method" and file with the Court.

T. Lanctot
Client Service Representative
Brockville Court

ONTARIO
Superior Court of Justice



BROCKVILLE
Small Claims Court
41 COURT HOUSE SQUARE
BROCKVILLE, ONTARIO
K6V 7N3
Address
613-341-2800
Phone number

Notice of Examination

Form 20H Ont. Reg. No. 258/98

SC 26-0060
SG-25-474602
Claim No.

BETWEEN

LEONARD B

Creditor(s)

and

HELEN NADINE PHILLIPS

Debtor(s)

TO: HELEN NADINE PHILLIPS

(Name of person to be examined)

of 2 BALMORAL PLACE, UNIT 103, BROCKVILLE, ONTARIO K6V 6K1

(Address of person to be examined)

The creditor LEONARD B

(Name of creditor)

PO BOX 99900 DW 740 743 RPO
of HAZELDEAN KANATA ON K2M 0K5

(Address of creditor)

has obtained a judgment against HELEN NADINE PHILLIPS on NOVEMBER 20,

(Name of debtor)

20 25, in the OTTAWA

(Name of court where judgment was made)

Small Claims Court.

According to the supporting affidavit filed by the creditor, the total due on the judgment is

\$ 15,698.76 . (This amount must match the total amount identified in the supporting affidavit.)
(Total)

This total due takes into account all money received, accrued postjudgment interest and costs to
this date: DECEMBER 17, 20 25 . (This date must match the date of the supporting affidavit.)

YOU ARE REQUIRED TO ATTEND AN EXAMINATION HEARING to explain how the debtor will pay this
judgment and if there are any reasons for not doing so.

Les formules des tribunaux sont affichées en anglais et en français sur le site
www.ontariocourtforms.on.ca. Visitez ce site pour des renseignements sur des
formats accessibles.

THIS COURT WILL HOLD AN EXAMINATION HEARING

on MAY 21 2026, 20____, at 10:00 am, or as soon as possible after that time
(Time)

☒ by videoconference

☒ in person

at BROCKVILLE COURTHOUSE 41 COURT HOUSE SQUARE BROCKVILLE, ONTARIO K6V 7N3

(Videoconference details or address of court location and courtroom number, as applicable)

MAR 16 2026, 20____

TLAUCROT

(Signature of clerk)

**CAUTION TO
PERSON BEING
EXAMINED:**

If you fail to attend the examination hearing or attend and refuse to answer questions or produce documents, you may be ordered to attend a contempt hearing. At the contempt hearing, you may be found in contempt of court and the court may order you to be jailed.

**NOTE TO
DEBTOR:**

A debtor who is an individual must serve on the creditor a completed Financial Information Form (Form 20I) prior to the hearing. This form must **not** be filed with the court. The debtor must make a completed copy of this form available to the judge at the examination hearing. The debtor must also produce at the hearing documents that support the information given in this form.



For information on accessibility of court services for people with disability-related needs, contact:



Telephone: 416-326-2220 / 1-800-518-7901 TTY: 416-326-4012 / 1-877-425-0575

ONTARIO
Superior Court of Justice

Affidavit for Enforcement Request

Form 20P Ont. Reg. No.: 258/98

SC 26. 19660
SC-25-171002

BROCKVILLE

Small Claims Court

41 COURT HOUSE SQUARE
BROCKVILLE, ONTARIO K6V 7N3

Claim No.

Address

613-341-2800

Phone number

BETWEEN

LEONARD B

Plaintiff(s)/Creditor(s)

and / et

HELEN NADINE PHILLIPS

Defendant(s)/Debtor(s)

My name is LEONARD B

(Full name)

I live in OTTAWA, ONTARIO

(Municipality & province)

and I swear/affirm that the following is true:

1. In this action, I am the

(Check one
box only.)

☒ plaintiff/creditor.

☐ representative of the plaintiff(s)/creditor(s).

I make this affidavit in support of a request that the clerk of the court issue the following enforcement process(es):

☐ Certificate of Judgment (Form 20A) to the clerk of the

(Name of court where the judgment is to be filed)

Small Claims Court.

☐ Writ of Seizure and Sale of Personal Property (Form 20C) directed to the bailiff of

Small Claims Court.

(Name of court location)

☐ Writ of Seizure and Sale of Land (Form 20D) directed to the sheriff of

(Name of county/region in which the
enforcement office is located)

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formats accessibles.

☒ Notice of Garnishment (Form 20E)/Notice of Renewal of Garnishment (Form 20E.1).

I believe that the garnishee _____

(Name of garnishee)

at _____

(Address of garnishee)

is indebted to the debtor or will become indebted to the debtor for the following reasons:

The Notice will be served on the debtor HELEN NADINE PHILLIPS

(Name of debtor)

at 2 BALMORAL PLACE, UNIT 103, BROCKVILLE, ONTARIO K6V 6K1

(Address of debtor for service)

within five days of serving it on the garnishee.

☒ Notice of Examination (Form 20H).

☐ Writ of Delivery (Form 20B).

☐ Other (Set out the nature of your request):

Complete this section if you are requesting a Writ of Delivery.

2. An order for the delivery of the following personal property:

(According to the court order, set out a description of the property to be delivered. Identify any marks or serial numbers.)

was made in this action against: _____

(Name of person against whom the order was made)

on _____, 20____, in the _____

(Name of court location where order was made)

Small Claims Court. Since the above listed personal property has not been delivered, I make this affidavit in support of a request that the clerk of the court issue a Writ of Delivery (Form 20B) to the bailiff of the

Small Claims Court.

(Name of court location)

Complete this section if you are requesting a Certificate of Judgment, Writ of Seizure and Sale of Personal Property, Writ of Seizure and Sale of Land, Notice of Garnishment, Notice of Renewal of Garnishment or Notice of Examination.

3. A judgment was made in this action against HELEN NADINE PHILLIPS

(Name of debtor(s))

on NOVEMBER 20, 20 25 in the OTTAWA

(Name of court where judgment was made)

Small Claims Court for the following sums:

(A) **DEBT** \$ 13,759.55

(B) **PRE-JUDGMENT INTEREST** calculated

on the sum of \$ 13,759.55 at the rate of 5.3 %

per annum from AUGUST 1, 20 24 to NOVEMBER 20, 20 25,

being 476 days.

\$ 951.02

SUBTOTAL (Amount of Judgment) \$ 14,710.57

(C) **COSTS** to date of judgment

\$ 800.00

(D) **TOTAL AMOUNT OF PAYMENTS RECEIVED FROM DEBTOR**
 after judgment (if any)

(minus) \$ 0.00

(E) **POST-JUDGMENT INTEREST** to date calculated

on the sum of \$ 15,510.57 at the rate of 4 %

per annum from NOVEMBER 21, 20 25 to DECEMBER 17, 20 25,

being 26 days.

\$ 44.49

NOTE: Calculation of interest is always on the amount owing from time to time as payments are received. This is true for both pre-judgment and post-judgment interest. Attach a separate sheet setting out how you calculated the total amount of any pre/post-judgment interest.

(F) **SUBSEQUENT COSTS** incurred after judgment (including the cost of issuing the requested enforcement(s))

\$ 144.00

TOTAL DUE \$ 15,698.76

Sworn/Affirmed before me (select one): ☐ in person **OR** ☐ by video conference

Complete if affidavit is being sworn or affirmed in person:

at the CITY of OTTAWA, in the PROVINCE

(city, town, etc.)

(County, Regional Municipality, etc.)

of ONTARIO

, on DECEMBER 17, 2025

(date)

Signature of Commissioner (or as may be)

Signature of Deponent

Use one of the following if affidavit is being sworn or affirmed by video conference:

Complete if deponent and commissioner are in same city or town:

by _____ at the _____
(deponent's name) (city, town, etc.)
of _____ in the _____
(County, Regional Municipality, etc.)
of _____, before me on _____
(date)

in accordance with O. Reg. 431/20, Administering Oath or Declaration Remotely. _____

Commissioner for Taking Affidavits (or as may be)

Signature of Commissioner (or as may be)

Signature of Deponent

Complete if deponent and commissioner are not in same city or town:

by _____ at the _____
(deponent's name) (city, town, etc.)
of _____ in the _____
(County, Regional Municipality, etc.)
of _____, before me at the _____
(city, town, etc.)
of _____ in the _____
(County, Regional Municipality, etc.)
of _____, on _____ in accordance
(date)

with O. Reg. 431/20, Administering Oath or Declaration Remotely. _____

Commissioner for Taking Affidavits (or as may be)

Signature of Commissioner (or as may be)

Signature of Deponent

WARNING: IT IS AN OFFENCE UNDER THE CRIMINAL CODE TO KNOWINGLY SWEAR OR AFFIRM A FALSE AFFIDAVIT.

FINANCIAL INFORMATION FORM

Form 201 Ont. Reg. No.: 258/98

This form is to be completed by the debtor and served on the creditor.

This form is not to be filed at the court office. The debtor must provide a completed copy of this form to the judge at the examination hearing. The debtor must also bring to the hearing documents that support the information given in this form.

MONTHLY INCOME		MONTHLY EXPENSES	
Employer(s) _____		Rent/Mortgage	\$ _____
Employer(s) _____		Maintenance/Support Payments	\$ _____
Net salary	\$ _____	Property taxes	\$ _____
Commissions	\$ _____	Utilities (heat, water & light)	\$ _____
Tips and gratuities	\$ _____	Phone	\$ _____
Employment insurance	\$ _____	Cable	\$ _____
Pension income	\$ _____	House/Tenant insurance	\$ _____
Investment income	\$ _____	Life insurance	\$ _____
Rental income	\$ _____	Food	\$ _____
Business income	\$ _____	Childcare/Babysitting	\$ _____
Child tax benefit	\$ _____	Motor vehicle (lease or loan) (licence, insurance, fuel & maintenance)	\$ _____
Maintenance (if any)	\$ _____	Transportation (public)	\$ _____
Monthly income of other adult household members	\$ _____		
Other	\$ _____		
Income assistance	\$ _____		
INCOME TOTAL	\$ _____	EXPENSES TOTAL	\$ _____

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MONTHLY DEBTSCredit card(s) payments *(please specify)*:

_____ \$ _____
_____ \$ _____
_____ \$ _____

Bank or finance company loan payments *(please specify)*:

_____ \$ _____
_____ \$ _____

Department store(s) payments *(please specify)*:

_____ \$ _____
_____ \$ _____

DEBTS TOTAL \$ _____**VALUE OF ASSETS**

Real estate equity \$ _____

Market value \$ _____

Mortgage balance \$ _____

Automobile equity \$ _____

Make and year _____

Loan balance \$ _____

Bank or other account balance(s)
(include RRSPs) \$ _____

Stocks & bonds \$ _____

Life insurance-(cash-value) \$ _____

Money owing to you \$ _____

Name of debtor _____

Personal property \$ _____

Cash \$ _____

Other \$ _____

TOTAL VALUE OF ASSETS \$ __________
(Name)_____
(Signature)